

**EUREKA CITY COUNCIL
WORK MEETING MINUTES
FEBRUARY 7, 2017**

Pledge of Allegiance:

Mayor Nick Castleton led everyone in the Pledge of Allegiance

Roll Call:

Brandy Montgomery, Kimberlee Clem, Leslie Rice, Nick Castleton

Discussion of items:

Plans for City Buildings

Roof Repair/Furnace/Insulation on Current City Hall Building:

Hortt is over the buildings and he was not present at the meeting

Update on Old City Hall:

Nick gave an update on the Old City Hall. While he was moving snow away from the building he hit one of the front stairs and broke the cement. He said that the builders are waiting for the steel roofing. They should be back up next Monday.

Water & Sewer Project:

Brian is over the water and sewer project and he was not present at the meeting. Nick did say that 2 checks were made out today to Johansen and Sunrise for around \$94,000. There is still a lot of work to be done with the sewer and the fund has a little over 1 million dollars in it. As far as Nick can tell there is about \$400,000 in the water fund.

Council Committee Assignments:

Nick wanted to go over the assignments of the Council and who is assigned what jobs.

Nick – Audit & Finances, Personnel

Brandy – Parks & Recreation, Adult Programs

Leslie – Planning & Zoning, Economic Development, Garbage, Licensing (Animal & Business)

Brian – Natural Gas, Culinary Water, EPA

Kim – Streets, Sidewalks, Cemetery, Police (Crossing Guard)

Hortt – Wastewater, Building Property, Historic Preservation

Nick stated that whatever department the Councilmember is over they are responsible for making sure they have a budget and for looking into and getting grants. Nick said that within a couple of months they will need to have their budget numbers. He would like them to look at their departments and make up a list for 1 year out, 2-3 years out, and 5 years out. Brandy wanted to know what her duties are so that she knows what she is doing.

Nick said one thing he noticed while the guys were plowing is that the ten wheeler cannot get up some of the tight streets. Nick along with Lynn and Fred had an idea that the City needs to get a small sander that fits onto a pickup truck to sand the roads the ten wheeler cannot get on.

Updating General Plan:

Nick said that there were more people who attended than he expected but he was disappointed that there was not too many who spoke. Kim was a little upset that Nick had invited people from outside of town to come and talk. Nick said that the people he had come represented possible future growth for Eureka. Brandy said her outtake from the meeting was that everyone wanted a little bit of growth and wanted to keep the small town feel. Leslie was wondering how much too much growth is that we lose that small town feel is. Kim said she would like to see more work on ordinances. Nick said that when he went through the current General Plan there are six areas that need to be looked at. He would like each Council member to take a part and go over it and then discuss it at the meeting. Patricia found some information on how to go about making changes to the General Plan. Nick would like to have those here at the meeting to look at the plan and have suggestions for the next meeting.

Filming Permits – Review of Requirements:

Nick said that we require a film permit and insurance. He would like to have these waived if for historical purposes. Brandy would like to see it waived if it is for a student project or historical purposes. She would like to have a waiver of liability drawn up by the attorney. Nick said he will email Tim to see if he can draw up a liability waiver for filming.

Discuss drafting a letter concerning on opening as a Wildlife Board Member:

Fred said that there is an opening on the Wildlife Board and would like to see someone from Eureka on the board. Patricia said the Wildlife Board Member has to be an elected official but the RAC board member doesn't need to be elected. Nick said he thought it was for the RAC board. He said that if Fred would like a recommendation then a letter needs to be drawn up and then he will sign it.

Adjournment:

Brandy made a motion to adjourn. Kim seconded. All in favor motion carried. Meeting was adjourned at 8:04 p.m.