MINUTES OF A EUREKA CITY COUNCIL

MEETING HELD SEPTEMBER 9, 2014

The meeting was called to order by Mayor Nick Castleton at 7:00 p.m. Council members attending: Donna Robinson, Ned Allinson, Brian Underwood, Brent Pulver, Hortt Carter

PLEDGE OF ALLEGIANCE

Mayor Castleton led the Pledge of Allegiance.

OTHERS PRESENT: Lynn Elliott, Fred Garbett, Jeff Albrecht, Laura Kirgan, Krystal Gout, Dale Robinson

MINUTES: Nick stated that page 2 in August’s Minutes, needs to be fixed to “finished” when the EPA came. He also stated page 3 needs to be fixed to “it needs a French drain”. Brian made a motion to approve the minutes pending fixed errors , Ned seconded. The vote was unanimous.

TREASURER’S REPORT:

CLAIMS AGAINST THE CITY: All the bills have not come in to the City as of yet.

REPORT OF COMMITTEES:

Nick Castleton

 Mayor Castleton reported he was in attendance to a CIB meeting and they granted the City $21,000 to finish the Cemetery Project. Donna asked if the grant will include a survey of the new section. Nick explained it was funded only for roads. Zane isn’t finished with the Cemetery as of yet. Nick will talk with him and check the status. Patricia stated they have been numbered and it is confusing.

Donna Robinson

 Council Member Donna Robinson reported that she is still waiting on a few things. Patricia stated she has received emails from the auditor about items that are needed to be sent to him before the audit can be finished.

Brian Underwood

 He spoke with Michael Stork about all the drainage issues around town. There is some funding that might be able to help. He also spoke with Jeff Albrecht from Sunrise Engineering about what’s currently going on with the Water Project.

Jeff Albrecht was present at Council meeting-

He stated that any investments made on the road will just get tore back up. CIB is frustrated that the project was started 3 years ago, and it hasn’t closed. There are some concerns that CIB payments have not been made yet from last year. Donna stated she thought the payments were up to date. Patricia clarified the payment was due August. Jeff is hoping the payment can be made, and then reschedule the conference call with all the funding agencies. The Environmental Assessment is complete. Donna asked why the City needs to make a payment, when the loan isn’t due yet. Jeff explained it’s from the 2002 project. $274,069 was given for the well. Some of the money from the Army Corp has been spent as well. Donna asked if the City has been overspending. Jeff stated they requested an additional million dollars. The worst case scenario is the bond resolution doesn’t cover the loan, and then they would have to redo the whole bond. The Sewer Ordinance will need to be rewritten.

Jeff also mentioned there is an issue with the easement by the well. 30 acres was purchased from Robert Grill and a line was drawn before the property was purchased. He recommends doing some negotiations with him. He never had chlorine before, but there needs to be an agreement stating he will not be chlorinated. Brian wanted to clarify on the funding from the State for the drainage: when the EPA left, they left funding.

Ned Allinson

Had nothing to report

Hortt Carter

He stated he drove around town with Lynn the other day. There were several places that had some issues. If there is any funding, it would be wise to do some culverts and drop boxes. He looked at some prices on leasing some equipment. Nick asked Lynn if the one grave could be taken care of, it was full of water. He asked about a price for a street sweeper, it would be $807 for a week. Brian asked if the City has the money. Donna replied no. Fred reported there are still funds that haven’t been used, and wasn’t sure if they are still available. Patricia stated they gave the City $6,000 in the General Fund. There is approximately $4,000 left.

Laura Kirgan’s Building Permit Application-

 Laura Kirgan and Krystal Gout were present to discuss their application. Laura stated the building inspector is currently out of town Patricia stated she hasn’t received anything from Planning and Zoning. Laura provided the Council with the building plans. Laura stated it will be all asphalt in the parking lot. There is a drive-thru on the outside of the building. Laura met with Fred Garbett and asked what was needed to be EPA compliant. It will take 6 weeks to construct the building. She would like to get the permit for just the shell, and come back and apply for another permit to do the inside over the winter. She would also like to get it approved, pend the Engineer’s stamp and inspector’s approval. Hortt asked if the building inspector has seen it. Laura stated he has been working with the architect. Fred stated the building would have to be moved a little. Laura would like to hook up to the new sewer and water lines. Hortt made a motion to approve, pending the Engineer’s stamp. Ned seconded. The vote was unanimous.

Donna Robinson

 She applied for a building permit application for a vestibule. Dick Hallsey left the plans at the City. Patricia stated the building inspector wants everything ran through the City office first, and then the City Office can turn it into Planning and Zoning. Donna stated the basement door floods when it rains. She wants to build a portico with a door. Hortt made the motion to accept the application pending the building inspector’s approval. Brian seconded, the vote was unanimous. Another application has been turned in by Chad Long, but little information is known yet and will be on hold until appraisal is done.

 Resolution R-09-09-14-1 to clarify the town’s fee schedule that was discussed in this month’s Work Meeting. Patricia stated it will be put on hold until it can be redone.

The Water and Sewer Loan Resolution will need to be reviewed and signed. Water’s total project is about 15 million. On the water project it’s almost 50% grant and on the sewer its 70-80% grant. Hortt made a motion to authorize to pursue the sewer bond R-09-09-14-1. Brian seconded. The vote was unanimous. Roll call vote: Hortt, Ned, Brian, Donna, Yes

Hortt made a motion for R-09-09-14-2 to accept resolution. Ned seconded. Roll call vote: Donna, Brian, Ned, Hortt, yes vote was unanimous.

Water and sewer grant agreement to sign with Rural Water Development. Hortt made a motion to approve, Donna seconded. The vote was unanimous.

Unfinished Business

Redistribution of Council appointments

 Nick would like to see EPA liaison under Brian. Donna asked Ned if he thought he has too many appointed jobs. Ned stated that is adequate, but someone can take over the grants. Nick asked Donna if she would like to take over the Economic Development job. Donna stated Nick is supposed to do audit and finance, and personnel as stated in the book. Nick indicated he would still like to keep it that way, but would prefer to have Donna involved with it as well. Nick stated since he is involved with the Cemetery, he would like to continue with it. Hortt stated he can take licensing. Ned expressed that he didn’t feel comfortable with the grants department. Each department can research their own grant, so a general department for grants is not needed.

Nick stated on October 23, there is a Six County meeting for the new grant application process. In order to receive any grants for the City, the Council will need to be in attendance the City will need representation. He will forward the email to Council members.

Duties of the Council:

Nick Castleton- Audit & Finance, Cemetery, Personnel, and Historical Preservation

Ned Allinson- Buildings & City property, Parks & Recreation

Donna Robinson- Audit & finance, Garbage, Economic Development, Planning & Zoning

Brian Underwood- Natural Gas, Culinary Water, Police & Crossing Guard, EPA lea son

Brent Pulver- Technology, Ordinance & Resolution,

Hortt Carter- Wastewater, Streets & sidewalk, Licensing

Donna stated she wasn’t able find any City that has a description for the duties of the Council. Drake returned his City Office key, and if Donna needs it she can pick it up. Donna asked who is on the board for Planning & Zoning. Patricia replied, Dick Hallsey, Brandy Montgomery, Steve Childs, Kurt Montgomery, and Kimberly Clem. Kimberly Clem reported she was unclear about her duties as a Planning & Zoning member. Patricia gave her a book to read, and she will be prepared for the next meeting.

Nick wrote a letter to Gary Boswell, and read the draft to the Council. He would like the Council to approve before he sends it. Brian made a motion to send the letter, Hortt seconded. The vote was unanimous.

Fred Garbett recently acquired a gas powered welder. He has been looking for a trailer to mount it on. He put up a bid for a minimum of $500 and no one put a bid on. He asked if the Council would be willing to sell him one for $300. Ned asked if the lights work. Fred replied yes, it is all functional. Hortt asked if he can give them a week.

Hortt made a motion to adjourn to Executive meeting. Brian seconded.

Nick Castleton Patricia Bigler

Mayor City Recorder