MINUTES OF A EUREKA CITY COUNCIL

MEETING HELD FEBRUARY 10, 2015

Meeting was called to order by Mayor Nick Castleton at 7:00 pm. Council members attending: Donna Robinson, Brian Underwood, Ned Allinson, Nick Castleton, Judy Jones Hortt Carter

**Pledge of Allegiance**

Mayor Castleton led the Pledge of Allegiance.

***Consent Agenda***

Brian made a motion to approve Januar\*y’s Minutes, Donna seconded. Vote was unanimous.

***Bills***

 Patricia stated the Auditors are finishing up with 2014 and will schedule a date to come to the City Office to finish it up. She stated some of the bills aren’t in yet. Donna asked if there was software available to analyze last year’s claims on a graph. Patricia stated the new Clarity program might have it available. Brian inquired about the propane bill and why it was high. Patricia clarified it was for three different buildings and it is annual. Donna suggested having them come up monthly. Fred Garbett stated the company does not like to come up if tanks are at 40% or more. They require 100 gallon minimum. Nick suggested filling tanks in June or July when it is cheaper per gallon. Brian made a motion for bills to be paid, Hortt seconded. Vote was unanimous.

***REPORTS BY MAYOR & COUNCIL MEMBERS***

***Mayor Castleton***

Nick reported that the Old City Hall’s bid amounts to $27,970 if the bond is included and omit the wheel chair ramp. There is a proposed contract. Donna asked if Nick was able to speak with Doug Wright. He replied yes, but has recently left messages for him. Nick stated Doug and Ride to Light wishes to have the portico put back on the building. Donna asked if the new funding coming in can go towards the wheelchair ramp. Brian suggested putting it on hold until the Council can speak with Doug Wright. Nick suggested having him come to a Work Meeting. He also had a meeting with the people for the ATV trails. There is $12,974 that is allocated. Chris Hallard (State’s Park & Recreation) stated they will front half of that money. The City will not have to put out any money. Donna reported that she did not receive an email. Chris will send an amended contract that is signed, and will forward $6,700. The City will follow the State’s bid procedures. The City will also need to fix up the restrooms. Donna asked how much in kind the City will be responsible for. Nick replied the bathrooms. Utah and Juab County have accepted the responsibility of maintenance. Nick stated he will get that in a separate contract. Nick stated there will be no liability, and there will be signs that state “ride at your own risk”. Donna inquired on how much of the town will be impacted. Nick stated 65 feet from the restrooms as the trail head, and through the park and past the motocross. Donna would like to see the motocross leveled and construct a parking lot. Council would like to see the new amended contract, and speak with them at a meeting.

***Donna Robinson***

She has been unable to reach Brent Boswell. She stated it is unclear of their plans. She would like to find out what the town is interested in as far as growth and businesses. She asked the Council for some ideas. Hortt suggested conducting a survey. Nick mentioned there is a group of people with Brian Cassenger (Workforce Services) to find means of work up here.

Donna mentioned Kurt Montgomery resigned from the Planning Commission. It is imperative that they fill the positions. Dick Hallsey asked if it was permissible to petition individual people and ask them if they would like to be a part of it. Nick stated anyone can find people if they are able to.

***Brian Underwood***

He has been discussing issues with Sunrise Engineering, Lynn and Fred concerning the Water Project.

***Building Permits***

 ***Sum it Up***

Laura Kirgan and Krystal Gout were present to discuss their building permit situation. She asked Randy Spadafora (building inspector) if she could pay for the shell of the building for right now. She was under the impression that all of the plans were approved. She spoke with Patricia and realized the way that they figure the permits is different than she thought. Patricia stated she does not know the figures, but Randy does. Laura would like to move forward, and the inspector has had issues with time. Patricia stated the plans she has, does not contain mechanicals. Laura asked how to move forward so she can finish by April. Laura stated the inspector has had the plans for 8 days. Krystal and Laura explained their plans with the inside of their building. Laura paid for a one inch water line, and would like to transfer the fees to the restaurant. Council did not see any issues. Donna made a motion to approve the (monies paid) transfer of a 1” water and sewer line from Deprizin Street to 514 East Main Street. Fred informed Laura about not being able to tie the line into anywhere. Patricia clarified that transfers can be approved if it is not in the ground. If it is in the ground, it cannot be approved. Hortt seconded, vote was unanimous.

***Ferrel Thomas***

 ***Proposal for recycling in Eureka***

Ferrel would like to start recycling and would like the Council’s approval. Donna will speak with Jay Mecham (Country Garbage). She stated most places charge for the bins. He does not feel the Council should be involved. Donna explained that the City cannot afford to haul the bins down.

***Unfinished Business***

 ***Steve Keifer- Central Utah Community Arts Association***

 He presented the Council and public with some documents. He explained that they represent the entire six county regions. They decided to leverage arts in order to improve economic development. The information he provided described his mission and strategy. He wants to create four distinct areas. They would like a centralized location to promote the four zones. In each of the zones, there would be other areas with information. He would like to find artists in the area. The essence is to bring people to spend money on arts. Steve stated they collect funds and find a place. They would like to promote the Historical District. He recommended researching Hartwood.

***Sunrise Engineering***

 ***Jesse Ralphs***

Jesse is present to discuss the Water and Sewer project. He stated the contract announced $10,600,395.17 for the total project for both water and sewer combined.

*End of discussion on that issue.*

 Brian made a motion to sign the contract, Hortt seconded. Vote was unanimous.

***Policies & Procedures***

They went over changes in policies and procedures for employees. Discussion was made about City Manager. Council agreed to keep the position. Donna stated if the City grows, the City Manager could take place of what the Mayor does by overseeing the Office and employees. Nick asked if internal candidates should be given priority. Council agreed to give current employees a chance to apply for job. Brian explained what step and lane change is. Nick asked if it needs more details. Nick asked if President’s Day should be reinstated. Patricia explained the 8 Holidays they get off. Donna asked if they like the floating holidays. Hortt stated Santaquin City’s employees get 10 holidays off. Nick asked if the City has a grievance form for employees. Patricia stated she is working on getting some forms. Nick stated a record of daily logs should be kept by Lynn and Fred.

Donna asked Nick if he set up a meeting about the Shea Building. Nick and Patricia stated the check was sent for half of the funds. (Was not clarified what the check was for) Hortt suggested waiting to see what it is worth. Nick stated if they do an RFP, a business might come in and buy it. Brian suggesting putting it up for bid after the appraisal. Hortt would like to wait for an appraisal to come back.

Council discussed bills that are late and shut offs. (Wasn’t clarified as to whose bill they were specifically discussing.) Hortt stated if it isn’t paid by February 28th it will be shut off.

Hortt made a motion to adjourn, Judy seconded. Vote was unanimous.

Nick Castleton Patricia Bigler

Mayor City Recorder